

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, SEPTEMBER 12, 2016**  
**Approved**

Supervisor Rodney Roy, at the Eureka Township Hall, 9322 S. Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on September 12, 2016, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that six Board Members were present, which included the following: Supervisor Rodney Roy, Clerk Linda Ruwersma, Trustees Jeremy Austin, Brad Kelley, Marty Posekany, and Elaine Pendrick. Treasurer Cindy Hanson was late; arriving at 8:15 pm . These minutes will not be approved until the October 10, 2016 Regular Board Meeting.

Approximately thirteen others were in attendance including Planning Commission Members Linda Weger and Les Lillie; Deputy Clerk Angela Adkison, Deputy Treasurer Deb Carnahan, Deputy Charlie Mahar, County Commissioner Tom Lindeman, and Zoning Official Mark Wilkin. Two young boys, Braydon and Justin, from Boy Scout Troop 130 were present at the meeting to earn their Communication Merit Badges.

During the first Public Comment Commissioner Tom Lindeman gave a brief update on the Montcalm County Commissioners Meeting held earlier in the day. He explained the meeting brought out the fact that the County has spent an average of \$2 million per year for the last four years, and spending the \$9 million surplus in the general fund. A special meeting will be held on Monday, September 19, 2016, at 1 pm, to continue to discuss and prepare the 2017 Fiscal Budget. Also, a resident was present with a complain about the gravel being dug up by semis continually traveling on South County Line/Bricker Road.

Trustee Austin moved, with a second by Trustee Pendrick to approve the items on the September 12, 2016 Agenda and the Consent Agenda. Ayes: 6, Ruwersma, Austin, Posekany, Pendrick, Kelley, and Roy. Nays: 0. Motion carried.

Approving the Consent Agenda included accepting the August 8, 2016 Board Minutes as written and the payment of bills for September in the amount of \$90,199.18, covering e-bills 735-744 and checks numbering 15023-15073. The Treasurer's report showed a balance of \$967,307.11 as of August 31, 2016.

The consent agenda also included the zoning report from Mr. Mark Wilkin showing 52 hours for August; the Greenville Transit report showing 187 runs; the Flat River Library report; and the Fire report showing 2 incidents. There were no Building or Planning Commission reports available.

Deputies Brandon Allen and Charlie Mahar were assigned to Eureka Township for the month of August. The sheriff report showed a total of 6,235 patrol miles, with 246.5 patrol hours, 31 traffic stops, 11 traffic citations, 301 property inspections, and 3 arrests.

Trustee Kelley moved, with a second by Trustee Austin to approve a new three-year

AT&T phone service contract with a quote of \$165.00 per month, for an annual spend of \$1,980.00. Ayes: 6, Ruwersma, Austin, Posekany, Pendrick, Kelley, and Roy. Nays: 0. Motion carried.

Supervisor Roy previously contacted VDS, Mid Michigan Fire, and Montcalm Township Fire Department about the three dry hydrants in the township that are in need of repair. Roy will bring back quotes from them next month.

A big thank you to the various Board Members who worked at the September 10, 2016 Cleanup Day. Four dumpsters from Knight Transfer Services were filled with trash, and one dumpster from Greenville Steel with metal. Approximately sixty residents showed up, and four tires were also collected.

Gail Dolbee and her daughter, Megan VanHoose, were present as a team from At Value Assessing Services and were interviewed for the advertised assessor position. Another proposed candidate, James Marfia, was present and was also interviewed for the position. After approximately fifteen minutes of questions and discussion, Trustee Pendrick moved, with a second by Trustee Kelley to approve Gail Dolbee and her daughter, Megan VanHoose as the new assessing team for Eureka Charter Township. Ayes: 6, Ruwersma, Austin, Posekany, Pendrick, Kelley, and Roy. Nays: 0. Motion carried.

At approximately 7:35 pm, discussion began (Public Hearing) concerning the Proposed Amendment to Ordinance #79. After a few minutes of discussion (at approximately 7:40 pm) Trustee Kelley moved, with a second by Trustee Pendrick to approve the amendment to Zoning Ordinance #79, Chapter 3 General Provisions, section 3.27 Waterfront Properties, B Standards, at the end of 10, adding the following:

***Additional DNR Natural Rivers Zoning Rules Information***

***1. Docks***

***a. A dock shall conform to all of the following:***

- (i) A dock shall not be more than 48 square feet in area, with not more than 4 feet of the dock extending over the edge of the river.***
- (ii) A dock shall be designed, constructed, and maintained to blend with the natural surroundings. The use of natural, native materials is encouraged.***

***2. Stairways***

***b. A stairway constructed to allow river access shall conform to all of the following:***

- (i) A stairway is not permitted unless no other reasonable and safe access to the river exists.***
- (ii) A stairway shall be low-profile, not more than 4 feet wide and constructed without stairs being recessed into the ground surface, except if site and soil conditions dictate that a recessed stairway is appropriate.***
- (iii) A landing shall not be constructed unless required by building code, in which case the landing shall be the minimum number and size required by building codes.***

- (iv) Not more than 1 handrail shall be associated with a stairway.*
- (v) A stairway shall be constructed using natural materials.*
- (vi) A stairway shall be located and maintained to blend with the natural surroundings, and where removal of vegetation in the natural vegetation strip can be minimized.*

**3. Minimum Parcel Size**

*c. A land division, if any lot created after June 21, 1984, is permitted with all the following provisions:*

- (i) Is accessible by a public road or legal easement on at least 1 side of the stream.*
- (ii) Has at least 100 feet of river frontage, unless a riverfront “common area” subject to a conservation easement is established, or a parcel does not have river frontage, in which case this dimension shall be measured at the point of the parcel closest to the river, and is at least 100 feet wide at the minimum building setback line.*
- (iii) Contains at least 30,000 square feet of area within the natural river district. Any “common area” created or any bottomlands shall not be used in any calculations related to minimum parcel area. If a parcel does not have river frontage, and the front line of the parcel is greater than 150 feet from the river’s edge at all points, this subdivision does not apply, and the minimum parcel width will be measured at the front lot line.*
- (iv) Has sufficient depth and upland area to accommodate the required building setbacks pursuant to the standards in this rule.*
- (v) A lot that exists on June 21, 1984, shall not be subdivided or reduced in dimension or area below the minimum requirements of this rule. Any lot created after June 21, 1984, shall meet the minimum requirements of this rule.*

Motion carried.

Supervisor Roy reported that the 2016 road project will be done by the end of September.

Trustee Posekany moved, with a second by Trustee Kelley to approve the letter of resignation from Michele Bigelow from her position as recording secretary for the Planning Commission effective September 30, 2016. Motion carried.

Naomi Holloway was recently interviewed for the position of Planning Commission secretary, but today called and asked for her name to be removed from the potential list. Candidate Cindy Lillie was present to answer questions concerning her skills for the position.

Trustee Austin then moved, with a second by Trustee Kelley to approve Cindy Lillie as the recording secretary for the Planning Commission, beginning with the October 19, 2016 Planning Commission Meeting, and training at the September 21, 2016 Meeting. Motion carried.

As of January 2016, Eureka Charter Township still had 38 corners to complete through the Remonumentation Program, some being meandering corners. Tracy Pritchard will be asked to come to the October 10 Board Meeting to bring the Board up to date with how many actual corners Eureka Charter Township has to finish.

The proposed 2016 Township Budget was distributed to the Board for discussion. After making a few changes, Trustee Posekany moved, with a second by Trustee Kelley to hold a Budget Public Hearing during the October 10, 2016 Township Board Meeting, to hear public comment on the proposed 2017 Eureka Charter Township Budget. Motion carried.

A completed copy of the revised Proposed 2017 Budget will be available for Public Review on September 30, 2016, at the Eureka Township Hall, M-F, 9:00 am to 1:00 pm.

The next Montcalm Townships Association Meeting/Dinner hosted by Bloomer and Crystal Townships will be held on Tuesday, October 18, 2016 at 7:00 pm.

Treasurer Hanson arrived at this time; approximately 8:15 pm.

Supervisor Roy explained the proposal from Noordyk Business Equipment for new printer cartridges and contract. It was suggested that Supervisor Roy get a few more quotes.

Trustee Kelley moved, with a second by Trustee Pendrick to approve Renee Fountain as the election assistant for the November 8, 2016 General Election. Motion carried.

Treasurer Hanson moved, with a second by Trustee Kelley to approve setting the 2016 total millage for Eureka Charter Township at 3.0568 mills (0.8068 for permanent operating, 1.0000 for police protection, 0.7500 for fire protection, and 0.5000 for roads). Motion carried.

After a few Board and Public Comments, Supervisor Roy adjourned the meeting at approximately 8:37 pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
September 21, 2016