

**EUREKA CHARTER TOWNSHIP BOARD MINUTES**  
**MONDAY, MARCH 8, 2021**  
**Unapproved**

Supervisor Darcia Kelley at the Eureka Township Hall, 9322 S. Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on March 8, 2021, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that all Board Members were present, which included the following: Supervisor Darcia Kelley, Clerk Linda Ruwersma, Treasurer Cindy Hanson, Trustees Jeremy Austin, Tim Johnson, Kristen Lower, and Brad Kelley. These minutes will not be approved until the April 12, 2021 Regular Board Meeting.

Approximately six others were in attendance including Deputy Brian Snyder, and Planning Commission Members Linda Weger, Duane Putnam, Marty Posekany, and Mary Sharp.

Nothing was said during the First Public Comment.

Trustee Johnson moved, with a second by Trustee Austin to approve the February 8, 2021 Board Minutes as written. Motion carried.

Trustee Kelley moved, with a second by Trustee Lower to approve the Treasurer's report showing a balance of \$1,315,904.67 as of February 28, 2021. Motion carried.

Trustee Kelley moved, with a second by Trustee Austin to approve the payment of the bills paid in March in the amount of \$37,637.96 covering e-bills 1330-1342 and checks numbering 17510-17548. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

The reports available were from the Planning Commission, Zoning, Sheriff, Library, the Transit showing eight-seven runs, and the Fire report showing one incident.

The February sheriff report showed a total of 4,009 patrol miles, with 217 patrol hours, 13 traffic stops, 0 traffic citations, 441 property inspections, and 2 arrests. Deputy Snyder gave a brief report stating it is getting busier, and new deputies have been hired.

Treasurer Hanson moved, with a second by Trustee Lower to approve to contract with the Montcalm County Road Commission in 2021 to place four applications of chloride on local roads in Eureka Charter Township based on the following: 21.26 miles @ 1,650 GPM x 4 applications x \$.175/gallon for a total of \$24,555.30. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Clerk Ruwersma moved, with a second by Trustee Kelley to approve to contract with the Montcalm County Road Commission in 2021 for the following six road projects:

- 1. To place an Asphalt Overlay on West County Line Road from Stacy Road to Wise Road (1.25 miles) for a Township cost of \$157,010.00**

2. **To place Asphalt Overlay on Satterlee Road/Baldwin Lake Road from M-57 (Carson City Road) to Baldwin Lake Drive (1.72 mile) for \$169,622.00**
3. **Gravel re-surface with limestone River Road from South County Line Road north (0.62 miles) for \$27,843.00**
4. **Gravel re-surface with limestone South County Line Road from River Road to Ranney Road (0.50 mile) for \$30,247.00**
5. **Gravel re-surface with limestone Stakes Road from Fletcher Road to Baldwin Lake Road (0.65 mile) for \$29,092.00**
6. **Seal coat with fog seal Pine Valley Drive/Roy Drive/Kay Drive (0.90 mile) for \$19,181.00**

**for a total of \$432,995.00.** Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Supervisor Kelley informed the Board that an imaging company is coming Friday, March 19, 2021, at 10:00 am to discuss the digital copying of the maps in the back room.

A meeting is planned with the City of Greenville, their attorney, Supervisor Kelley, and the Township's attorney on March 16, 2021, to discuss the cost for the Step System concerning the Baldwin Lake Sewer Project.

Supervisor Kelley stated she got a quote for a new server and labor from I.T. Right for \$4,610.00. It was suggested to get a few more quotes and discuss this again next month.

Trustee Austin moved, with a second by Treasurer Hanson to approve the two amendments to Ordinance 79 concerning Event Venues. Motion carried.

Trustee Lower moved, with a second by Trustee Johnson to put an ad in the paper reminding people to remove anything off the graves in the Eureka Township Cemetery before the Spring Clean Up. At that time all remaining articles will be removed. This is in accordance with Eureka Township Ordinance #86. Motion carried.

Supervisor Kelley asked the Board if the Township would like to consider charging escrow account fees for complex zoning applications. We will discuss this again next month.

Supervisor Kelley informed the Board that she has chosen Mr. Rod Roy as her Deputy Supervisor. He will fill in when she is not available.

Supervisor Kelley was checking into having the Township's attorneys review the Township's regulatory ordinances. There was also some discussion of having Planning Commission members review them. This will be decided next month.

The two policies to be reviewed last month were the Cell Phone Policy adopted November 12, 2007, and the Credit Card Use Policy adopted February 12, 1996. The Board had decided to wait until this month to discuss them. Last month, the Anti-Fraud,

Anti-Theft and Anti-Corruption Policy adopted November 14, 2011, and the Expense Policy adopted March 14, 1994, were also discussed.

Trustee Kelley moved, with a second by Treasurer Hanson to approve Credit Card Use Policy #0-02 with some changes. Motion carried.

Trustee Lower moved, with a second by Trustee Austin to approve Cell Phone Policy #0-01 with some changes. Motion carried.

Trustee Kelley moved, with a second by Treasurer Hanson to approve Anti-Fraud, Anti-Theft and Anti-Corruption Policy #0-15 with some changes. Motion carried.

It was decided to discuss the Expense Policy #0-03 next month along with the Identity Theft Prevention Policy.

Supervisor Kelley reported that Mel Christensen from Apex Clean Energy emailed her to say that Eureka Charter Township is not in their project footprint for Wind Energy at this time.

Supervisor Kelley reported to the Board that Mr. Les Lillie gave her a letter resigning from the Planning Commission effective March 31, 2021. An ad will be placed in the *Daily News* looking for a replacement.

Supervisor Kelley stated that the Michigan Township Association Annual Conference will be held April 19-21, 2021, via zoom for anyone still wanting to sign up.

Articles for the spring newsletter will be collected by Deb Homant until May 31, 2021.

The next Montcalm Townships Association Meeting/Dinner hosted by Day and Ferris Townships scheduled for Tuesday, April 20, 2021, at 7:00 pm will probably be canceled.

Supervisor Kelley reported that the outside lighting has been installed, and the front lighting will be installed when the snow melts.

After Board Member and Audience Comments, Treasurer Hanson gave a brief Planning Commission report. She also stated she is checking into other banking options for the Township because of the high fees being charged at this time.

After Supervisor Kelley reported that the Board of Review met via zoom today and will meet again tomorrow, she adjourned the meeting at approximately 8:42 pm.

Linda J. Ruwersma, CMMC/CMC  
Eureka Charter Township Clerk  
March 10, 2021