

EUREKA CHARTER TOWNSHIP BOARD MINUTES
MONDAY, DECEMBER 14, 2020
Approved

Supervisor Darcia Kelley, at the Eureka Township Hall, 9322 S. Greenville Road, Greenville, MI, called the Regular Meeting of the Eureka Charter Township Board to order on December 14, 2020, at 7:00 pm. After the Pledge of Allegiance, Clerk Ruwersma stated that all seven Board Members were present which included the following: Supervisor Kelley, Clerk Linda Ruwersma, Treasurer Cindy Hanson, Trustees Brad Kelley, Jeremy Austin, Tim Johnson, and Kristen Lower. These minutes will not be approved until the January 11, 2021 Regular Board Meeting.

Approximately six others were in attendance including Planning Commission Members Linda Weger, Mary Sharp, and Marty Posekany; Zoning Official Mark Wilkin, and Deputy Brian Snyder.

During the first Public Comment, Deputy Snyder gave a short update. Supervisor Kelley recognized Mark Wilkin for his many years of service on the Board and as Zoning Official.

Trustee Austin moved, with a second by Trustee Johnson to approve the items on the December 14, 2020 Agenda and the Consent Agenda. Ayes: 7, Darcia, Linda, Cindy, Tim, Jeremy, Kristen, and Brad. Nays: 0. Motion carried.

Approving the Consent Agenda included accepting the November 9, 2020 Board Minutes as written and the payment of the bills for December in the amount of \$113,123.58, covering e-bills 1296-1304, and checks numbering 17383-17428. The Treasurer report showed an ending balance of \$1,071,216.35 as of November 30, 2020.

The consent Agenda also included the zoning report from the Zoning Official; the Greenville Transit report showing ninety-five runs; the fire report showing six incidents, and the Flat River Library report. There was no building report available for the month.

Supervisor Kelley explained to the Board that she will be working with Mark Christiansen from the Road Commission concerning the road list for 2021, and report back when it has been decided for the Board's approval.

The sheriff report showed a total of 4,037 patrol miles, with 185 patrol hours, 62 traffic stops, 5 traffic citations, 198 property inspections, and 1 arrest.

Supervisor Kelley had a quote from G & D Electric to install lights behind the Township Hall for \$2,525.00. It was suggested that two more quotes be gotten before making a decision next month.

Last month the Board approved a contract with Cutting Edge for snow removal for the 2020-21 Season with the rates as follows: \$65.00 per plow and shoveling of the side walk; and \$60.00 per de-icing, and the contract has been signed.

Supervisor Kelley reported to the Board that the Township will be asking for new bids for mowing service and lawn care at the Eureka Township Cemetery, the Hall, and the lot across Jordan Road on S. Greenville Road in February, and decide on the mowing service at the meeting in March.

Supervisor Kelley suggested that the salary and the hours worked for the zoning position be lowered from 20 hours at \$25,000.00 to 15 hours at \$20,000.00. It was decided to wait until next month to decide. Also, Kelley mentioned that she is interested in the position of Zoning Official herself. Rod Roy will step in as a temporary zoning advisor as of January 1, 2021, until the position is filled.

Trustee Lower moved, with a second by Treasurer Hanson to approve the proposed amendment to Zoning Ordinance 79, Chapter 6 Agricultural Zoning District (AG), Section 6.4 Special Land Uses, adding the following: *n. Event Venue*; and also adding the following to Chapter 8 Commercial Districts, Section 8.3 Permitted and Special Land Uses: *75. Event Venue* with “S” under OSC-2 and RC. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

Treasurer Hanson moved, with a second by Supervisor Kelley to approve the following banks for 2021: Fifth Third Bank, Huntington Bank, Isabella Bank & Trust, TCF, Choice One, Edgewater Banking, and MI CLASS. Motion carried.

Supervisor Kelley asked the Board if we could discuss a change to the Payables Policy. After some discussion, the Board decided to leave the policy as printed with the payroll checks distributed on the first Friday of each month, until we get more information.

Trustee Kelley moved, with a second by Trustee Austin to approve the following monthly board meeting dates, time, and place for 2021: The second Monday of each month, 7:00 pm, at the Eureka Charter Township Hall, 9322 S. Greenville Road, Greenville, MI. Motion carried.

Trustee Lower moved, with a second by Treasurer Hanson to approve for Linda Ruwersma to clean the Township Hall with each worker being responsible for their own office and Linda will clean the remaining part of the Hall. Motion carried.

Trustee Austin moved, with a second by Trustee Kelley to appoint Linda Ruwersma to be the FOIA Coordinator for the Township. Motion carried.

Trustee Kelley moved, with a second by Trustee Johnson to approve the following attorneys for 2021: Bloom Sluggett PC; and Mika Meyers PLC. Motion carried.

Trustee Kelley then moved, with a second by Trustee Lower to approve the Supervisor's appointment of Treasurer Hanson as the Board Liaison to the Planning Commission with the appointment beginning January 1, 2021. Motion carried.

Trustee Kelley moved with a second by Trustee Lower to accept the resignation of Tim Hyde from the Board of Review and from the Planning Commission both effective on December 31, 2020. Motion carried.

Treasurer Hanson moved, with a second by Clerk Ruwersma to approve the appointment of Marty Posekany to the Planning Commission, finishing the term of Tim Hyde which expires December 31, 2022. Motion carried.

Trustee Kelley moved, with a second by Treasurer Hanson to approve the re-appointment of Duane Putnam and Linda Weger to the Planning Commission, each for a three-year term, with the terms ending December 31, 2023. Motion carried.

Clerk Ruwersma moved, with a second by Trustee Lower to approve the appointment the following four persons to the Board of Review with all terms ending on December 31, 2022: Rod Roy, Evelyn Mosier, and Linda Weger, with Randy Klepper as the alternate. Motion carried.

Trustee Austin moved, with a second by Trustee Kelley, to appoint Rod Roy to the Zoning Board of Appeals, with the three-year term ending December 31, 2023. Motion carried.

Trustee Kelley moved, with a second by Trustee Lower to approve the Supervisor's appointment of Treasurer Cindy Hanson as the Board Liaison to the Planning Commission with the appointment beginning January 1, 2021.

Trustee Lower moved, with a second by Trustee Austin to approve the 2021 General Appropriations Act printed as follows: Estimated township general fund revenues for calendar year 2021, including an allocated millage of 0.7899; voter-authorized millage of 2.2340 mills; and other revenues shall total \$927,201.32. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

Trustee Kelley moved, with a second by Clerk Ruwersma to approve the Proposed 2021 Fee Schedule as written with a few changes to the wages and fees. (An approved 2021 Fee Schedule will be distributed to the Board Members next month.). Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

Trustee Lower moved, with a second by Trustee Kelley to approve Resolution 2020-006 to Establish the Township Supervisor's Salary, the Township Treasurer's Salary, and the Township Clerk's Salary each at \$17,000.00 yearly for 2020. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

Treasurer Hanson moved, with a second by Trustee Lower to approve Resolution 2020-007 to Establish Township Trustee's Salary at \$145.00 per meeting if in attendance and \$80.00 if not in attendance each month, with \$110.00 per special meeting for 2021. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

Trustee Johnson moved, with a second by Treasurer Hanson to approve the Assessor's 2021 yearly salary at \$28,000.00. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Brad, Linda, and Darcia. Nays: 0. Motion carried.

After some discussion about the insurance policy quotes from Ted Hartleb Agency for \$6,450.00 and MRM Agency for \$4,562.00 for the year, Supervisor Kelley moved, with a second by Clerk Ruwersma to approve to continue with insurance coverage with Ted Hartleb Agency for \$6,450.00 for 2021. Ayes: 7, Cindy, Tim, Jeremy, Kristen, Darcia, Linda, and Brad. Nays: 0. Motion carried.

There was some discussion about establishing a new policy or ordinance concerning political campaigning on Township property. The Clerk and Supervisor will check into this and present verbiage in the near future.

Supervisor Kelley asked Marty Posekany if he would help with the updating of the Township policies. Policy #0-16 "Code of Conduct & Conflict of Interest" was the topic of the night. After some discussion, it was decided for the Board to review the policy and decide on any changes next month. Each month the Board will discuss a new policy.

Supervisor Kelley spoke a few minutes about our involvement in the Baldwin Lake Sewer Project that will be tackled with the City of Greenville sometime in the next year. Supervisor Kelley will ask City Manager George Bosonic if he will come to a meeting and explain this to the Board.

After the Second Public Comment time and a few Board Member Comments, Supervisor Kelley adjourned the meeting at approximately 8:55 pm.

Linda J. Ruwersma, CMMC/CMC
Eureka Charter Township Clerk
December 16, 2020